



In the Council Chambers and via Zoom at 525 San Anselmo Avenue, San Anselmo, CA 94960

Town Council Agenda

Tuesday, August 25, 2026

7:00 PM

Meeting held In-Person and via Zoom:

<https://us02web.zoom.us/j/87104165964>

Or Telephone: +1 669 900 6833 | Webinar ID: 871 0416 5964

How to Submit Comments Before the Meeting: Members of the public are encouraged to submit email correspondence to towncouncil@sananselmo.gov or eComments on the Agendas and Meeting webpage before the meeting begins.

How to Participate During the Meeting: Members of the public will have the option to speak during the meeting through the Zoom application by using their phone or an electronic device.

For PC, Mac, or smart phone, use the Raise Hand function when public comment for an item is requested. It is a button that is located at the top or bottom of your screen, based on your electronic device.

For landline phones, Raise Hand to be recognized with *9

Please be advised that those participating in the meeting remotely via Zoom do so at their own risk. The Town Council's regular meeting will not be cancelled if any technical problems occur during the meeting.

Call to Order. Optional Pledge of Allegiance: The Mayor or a designated Council member will recite the Pledge of Allegiance for members of the Council and the public who wish to join in the recitation.

Open time for public expression.

The public is welcome to address the Council at this time on matters not on the agenda that are within the jurisdiction of the Council. Please be advised that pursuant to Government Code Section 54954.2, Council is not permitted to discuss or take action on any matter not on the agenda unless it determines that an emergency exists, or that there is a need to take immediate action which arose

following posting of the agenda. Comments may be no longer than three minutes and should be respectful to the community.

Council requests for future agenda items.

Council committee liaison reports, questions and comments to staff; staff miscellaneous items.

Staff Miscellaneous Items

[Town Manager Miscellaneous Items PPT Presentation \(PPT\)](#)

Special Presentation. There are No special Presentations.

1. Consent Agenda:

The opportunity for public comment on consent agenda items will occur prior to Council discussion of the consent agenda. The Council may approve the entire consent agenda with one action. In the alternative, items on the consent agenda may be removed by any Council or staff member, for separate discussion and vote.

- 1.1** Approve the Draft Minutes of the Regular Meeting of July 28, 2026 and the Draft Minutes of the Special Meeting of August 11, 2026

[Staff Report \(DOC\)](#)

[Attachment 1- Draft Minutes of the July 28, 2026 Regular Town Council Meeting \(DOC\)](#)

[Attachment 2- Draft Minutes of the August 11, 2026 Special Town Council Meeting \(DOC\)](#)

- 1.2** Community Development Department FY 2025–26 Fourth Quarter Report (April-June). Receiving this report is not a “project” under the California Environmental Quality Act, because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code §21065)

[Staff Report \(DOC\)](#)

- 1.3** Consideration and Adoption of Amendments to the Robson-Harrington Community Garden Rules and Bylaws

[Staff Report \(PDF\)](#)

[Attachment 1: Community Gardens Redlined Rules \(PDF\)](#)

[Attachment 2: Parks and Recreation Commission Redlined Rules \(PDF\)](#)

[Attachment 3: Final Rules \(PDF\)](#)

[Attachment 4: Community Gardens Redlined Bylaws \(PDF\)](#)

[Attachment 5: Parks and Recreation Commission Redlined Bylaws \(PDF\)](#)

[Attachment 6: Final Bylaws \(PDF\)](#)

- 1.4** Receive and File Report of Checks Issued, July 2026

[Staff Report \(DOCX\)](#)

[Attachment 1 Check Report July 2026 \(PDF\)](#)

- 1.5** Receive and File Revenue and Expenditure Reports, July 2026

[Staff Report \(DOCX\)](#)

[Attachment 1 Budget Comparison Report by Subcategory, July 2026 \(PDF\)](#)

[Attachment 2 Budget Comparison Report by Department, July 2026 \(PDF\)](#)

- 1.6** Receive and File the Financial Report on Recreation Fund ending July 31, 2026
[Staff Report \(PDF\)](#)
[Attachment 1 - July 2026 Budget Report \(PDF\)](#)
[Attachment 2 - July 2026 Recreation Capital Outlay, Special Event Expense, and Older Adult Programming \(PDF\)](#)

- 1.7** Adopt an Ordinance Amendment Repealing and Replacing Title 10 “Planning and Zoning”, Chapter 11 “Density Bonus” Consistent with State Law. The Ordinance Amendment is not a "project" under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15378 because it consists of organizational and administrative actions implementing mandatory provisions of state law and does not commit the Town to any specific development project.

[Staff Report \(DOC\)](#)
[Attachment 1- Ordinance \(DOC\)](#)

- 1.8** Authorize the Mayor to Sign a Position Letter for Central Marin Sanitation Agency
[Staff Report \(DOC\)](#)
[Attachment 1- Draft Position Letter \(DOC\)](#)

- 1.9** Accept the Fire Station 20 Renovation Project and Authorize Staff to File a Notice of Completion
[Staff Report \(PDF\)](#)

2. Council Business Items:

In general, the following procedural order applies to items of business:

- Presentation
- Town Council questions
- PUBLIC COMMENT – limited to 3 minutes/person
- Town Council discussion/action

- 2.1** Receive and File Report on the Town's Cybersecurity and IT Resilience: Overview of Town Systems, Incident Response, and Cyber Insurance Coverage. Receipt of an informational report is not a “project” under the California Environmental Quality Act, because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065).

[Staff Report \(DOCX\)](#)
[PowerPoint Presentation \(PPT\)](#)

- 2.2** Receive and File Presentation by the Bay Cities Joint Powers Insurance Authority. Receipt of a presentation by Bay Cities Joint Powers Insurance is not a “project” under the California Environmental Quality Act, because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065).

[Staff Report \(DOCX\)](#)
[Attachment 1- Bay Cities Joint Powers Insurance Authority 101 Presentation \(PDF\)](#)

- 2.3** Authorize the Mayor to Sign the Attached Letter Responding to Marin County Civil Grand Jury Report: MCE, Marin Clean Energy: A Series of Missteps Highlight Need for Governance Changes. Receiving this report is not a “project” under the California Environmental Quality Act, because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code §21065)
[Staff Report \(DOC\)](#)
[Attachment 1- MCE, Marin Clean Energy A Series of Missteps Highlight Need for Governance Changes \(PDF\)](#)
[Attachment 2 - Response to Grand Jury Report.docx](#)
- 2.4** Receive Presentation of Memorial Park Athletic Courts Improvement Project & 60% Design Review and Provide Direction to Staff. The Town finds this Project to be categorically exempt from the requirement to prepare environmental documents under the CEQA pursuant to CEQA Guidelines Section 15301, Class 1, as it involves the maintenance and minor alteration of an existing facility with negligible or no expansion of use.
[Staff Report \(PDF\)](#)
[Attachment 1 - Conceptual Design \(PDF\)](#)
[Attachment 2 - Presentation \(PDF\)](#)
[Attachment 3 - Public Comments from Parks and Recreation Commission Meeting 8.18.26 \(PDF\)](#)
[Public Comment- Farley \(PDF\)](#)
[Public Comment- Gamucio \(PDF\)](#)
[Public Comment- Kasin \(PDF\)](#)
[Public Comment- Miller \(PDF\)](#)
[Public Comment- Wood \(PDF\)](#)
[Public Comment- Wu \(PDF\)](#)

Adjourn

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Town Staff at email savila@sananselmo.gov. Notification at least 48 hours prior to the meeting will enable the Town to make reasonable accommodations to help ensure accessibility to this meeting.

Any writings or documents provided to a majority of the Town Council regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at Town Hall located at 525 San Anselmo Avenue.

Notice is hereby given that Council may discuss and/or take action on any or all of the items listed on this agenda. If any of these matters above are challenged in court, you may be limited to raising only those issues you or someone else raised at any public hearing described on this agenda, or in written correspondence delivered at, or prior to, this Council meeting. Judicial review of an administrative decision of the Town Council must be filed with the Court not later than the 90th day following the date of the Council’s decision (Code of Civil Procedure Section 1094.6) Any item not under discussion before 10:00 p.m. may be continued to the next regular meeting. Next regular meeting is September 8, 2026.

Administration Department
Town Hall
525 San Anselmo Avenue
San Anselmo, CA 94960

(415) 258-4691

Town Council

Steve Burdo, Mayor

Chantel Walker, Vice Mayor

Yoav Schlesinger, Councilmember

Eileen Burke, Councilmember

Tarrell Kullaway, Councilmember

Staff

David Donery, Town Manager

Linda Kenton, Assistant Town Manager / Town Librarian

Jeff Zuba, Finance and Admin Services Director

Megan Holt Acevedo, Town Attorney

Serge Avila, Town Clerk

Heidi Scoble, Community Development Director

Scott Schneider, Public Works Director

Mattie O'Grady, Community Services Director

Mike Norton, Chief of Police

Dan Mahoney, Fire Chief

DECLARATION OF POSTING

This Notice is posted in accordance with Government Code §54954.2(a) or §54956. Members of the public can view electronic agendas and staff reports by accessing the Town of San Anselmo website. Under penalty of perjury, this Agenda was posted to the public at least 72 hours prior to the meeting.